



DEB
exams
...resourcing schools

2010/2011

www.debexams.ie

Exam Secretary Web

User Guide – ESV.01

The screenshot shows the DEB Exams website homepage. At the top left is the DEB exams logo. To the right are 'Login' and 'Register' buttons. Below is a navigation menu with links: Home, What We Offer, Who We Are, Need Help, My Exam Centre, and Contact Us. A central banner features five yellow stars and the text 'What can we do for you?'. Below the banner are three main service areas: 'Exam Secretaries' (purple), 'Teachers' (green), and 'Examiners' (blue). Each area includes a photo and a list of services. At the bottom, there is a 'Welcome to DEB Exams, the new name for Dublin Examining Board' section with descriptive text and logos for 'DEB online' and 'DEB supplies'.

DEB exams ...resourcing schools

Login Register

Home What We Offer Who We Are Need Help My Exam Centre Contact Us

★★★★★ What can we do for you?

Exam Secretaries

- Create/Manage Account
- Order Exam Papers
- Check my Order(s)

Teachers

- View Sample Papers
- Order Exam Papers
- Check my Order(s)

Examiners

- Apply Online
- Order Scripts
- Resources

Welcome to DEB Exams, the new name for Dublin Examining Board

DEB Exams has been providing mock examination papers and exam stationery for over 70 years. In addition to support staff working year-round in Dublin, we have the largest number of teachers working nationwide - setting, reviewing & editing exam papers, and correcting & supervising script correction.

Our hallmark is our high level of quality in papers and marking schemes. With a committed focus on customer relations, we aim to provide all schools with a straightforward and positive mock examination experience.

DEB online Resourcing School for over 70 years
www.debonline.ie

DEB supplies For ALL your school supplies
www.debsupplies.ie

DEB Exams
Exam Secretary Web User Guide
2010 - ESV.01



Dear Exam Secretary,

In response to the positive reaction to the benefits of online ordering, the sheer volume of Teachers and Exam Secretaries visiting our website and your feedback indicating a need to adopt Green Policy in delivery of our service to schools, we have invested in improvements to our website, www.debexams.ie.

This Web User Guide is designed to assist you as we introduce new and increased functionality on our website. These improvements will result in more opportunity to interact, communicate and respond to your needs. In this Guide you will find 'Step by Step' instructions, with images of our website, which will guide you through:

- General Pages and Main Menus / Toolbars
- Registration
- Logging In Once Registered
- Your Personal Profile Page or 'Dashboard'
- Viewing Sample Papers
- Ordering

From time to time we may add features to our website. Further instructions will be added to our Web User Guide to explain these, so please watch out for the latest version of this Guide, downloadable from www.debexams.ie. This is 2010 – ESV.01.

While a website is a key tool in any company's service delivery, it does not replace or substitute for quality and personal customer care. DEB Exams, in hand with investment in our website, has increased our Customer Services Team in order to ensure we remain a responsive service provider.

We value your custom and would like to thank you for your feedback and continued support. Should you have any queries regarding this Web User Guide, our website or any other matter please contact us either by e-mail: info@debexams.ie or by phone on 01- 616 6262, Monday to Friday between 9am and 5pm.

Yours sincerely,

A handwritten signature in black ink that reads 'Donal Murphy'.

Donal Murphy
Customer Service Manager

2.0 – Contents

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3.0 – DEB Exams Home Page

DEB exams
...resourcing schools

Login Register

Home What We Offer Who We Are Need Help My Exam Centre Contact Us

What can we do for you?

Exam Secretaries

- ▶ Create/Manage Account
- ▶ Order Exam Papers
- ▶ Check my Order(s)

Teachers

- ▶ View Sample Papers
- ▶ Order Exam Papers
- ▶ Check my Order(s)

Examiners

- ▶ Apply Online
- ▶ Order Scripts
- ▶ Resources

Welcome to DEB Exams, the new name for Dublin Examining Board

DEB Exams has been providing mock examination papers and exam stationery for over 70 years. In addition to support staff working year-round in Dublin, we have the largest number of teachers working nationwide - setting, reviewing & editing exam papers, and correcting & supervising script correction.

Our hallmark is our high level of quality in papers and marking schemes. With a committed focus on customer relations, we aim to provide all schools with a straightforward and positive mock examination experience.

DEB online
...resourcing schools
DEB Online: Resourcing School for over 70 years
www.debonline.ie

DEB supplies
...resourcing schools
DEB Supplies: For ALL your school supplies
www.debsupplies.ie

This is our website Home Page. From here you can access all of the Main Menus / Toolbars. They are in dropdown form at the top of the page and listed in full at the bottom of the page. These Menus / Toolbars will be visible on every page of the website, allowing you to freely move around.

We have designed individual sections for Exam Secretaries, Teachers and Examiners. Each section has role specific options.

You can also [Login](#) or [Register](#) using the buttons at the top of the page.

What We Offer

- JC/LC Exam Papers
- LCA/LCVP Exam Papers
- Corrections
- Exam Stationery

Who We Are

- Company Profile
- People
- Company Charter
- Guide To Services

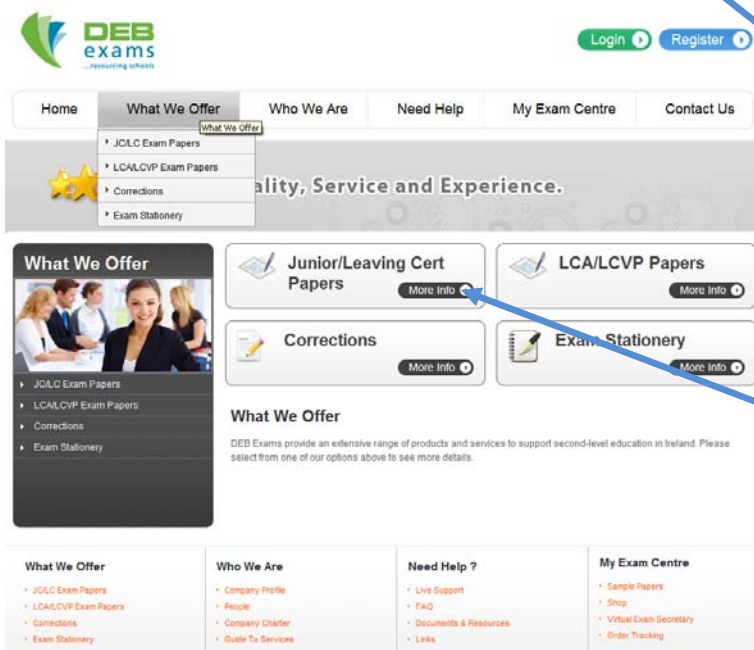
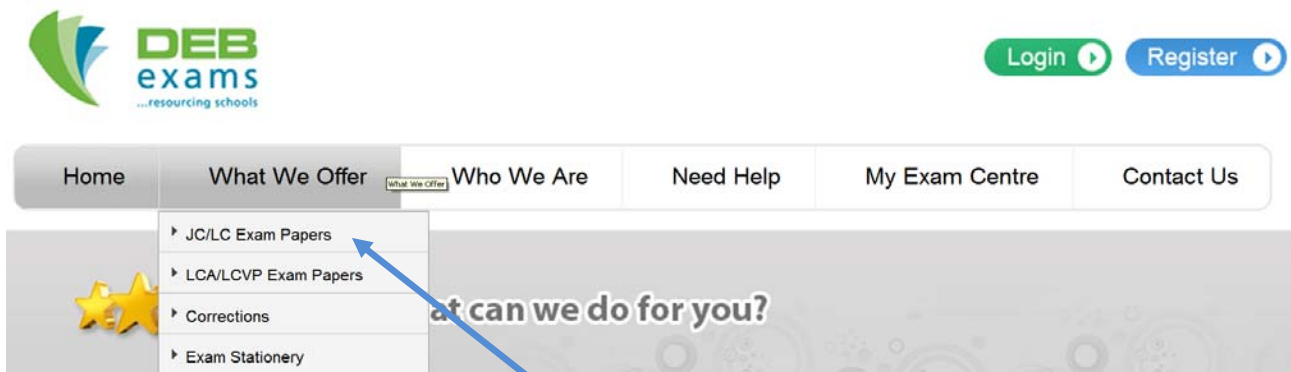
Need Help ?

- Live Support
- FAQ
- Documents & Resources
- Links

My Exam Centre

- Sample Papers
- Shop
- Virtual Exam Secretary
- Order Tracking

4.1 – What We Offer



The 'What We Offer' Menu gives you an explanation of the services and products we provide, including some pricing information.

You can select each item from the dropdown or by clicking into 'What We Offer' and selecting



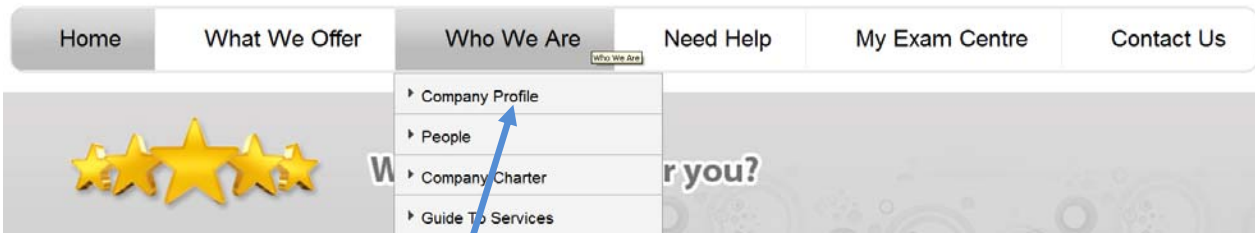
Our prices, which are set out below, are VAT inclusive.

Junior Cert	Leaving Cert	
€ 1.15	€ 1.10	per paper
€ 1.00	€ 1.00	per O.S. map
€ 12.00	€ 12.00	per CD

4.2 – Who We Are

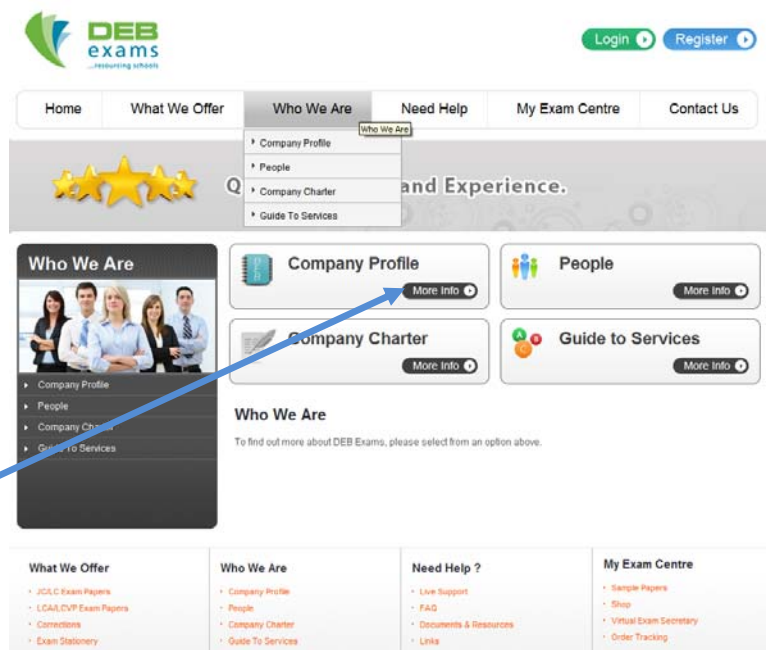


Login Register



The 'Who We Are' Menu provides general information regarding our Company, People and services.

You can select each item from the dropdown or by clicking into 'Who We Are' and selecting [More Info](#)



Login Register

Home What We Offer Who We Are Need Help My Exam Centre Contact Us

Quality, Service and Experience.



Company Profile

DEB Exams has been providing mock examination papers and exam stationery for 70 years. In addition to support staff working year-round in Dublin, we have the largest number of teachers working nationwide – setting, reviewing, editing exam papers, as well as correcting and supervising the correction of scripts.

Our hallmark is our high level of quality in papers and marking schemes. With a committed focus on customer relations, we aim to provide all schools with a straightforward and positive mock examination experience.

DEB Exams is your school's ideal partner for mock examinations in Junior Certificate, Leaving Certificate, Leaving Certificate Applied and Leaving Certificate Vocational Programme. To facilitate schools and to provide the authentic exam experience, we sell a wide range of exam stationery products. Our exam stationery is also appropriate for mid-term, Christmas or summer examinations, and class work.

So What is It All About?

- Each exam paper is developed by a team of experienced subject teachers, who utilise a wide variety of source materials including previous years' papers, changes in syllabi and in-service training.

4.3 – Need Help



Login Register

Home What We Offer Who We Are **Need Help** My Exam Centre Contact Us



What can we do for you?

- ▶ Live Support
- ▶ FAQ
- ▶ Documents & Resources
- ▶ Links




Login Register

Home What We Offer Who We Are **Need Help** My Exam Centre Contact Us



Quality, Service and Experience.

Need Help?



- ▶ Live Support
- ▶ FAQ
- ▶ Documents & Resources
- ▶ Links

Live Support

More Info

Frequently Asked Questions

More Info

Documents & Resources

More Info

Links

More Info

Need Help?

We at DEB Exams are committed to answering your queries in a timely manner. Our Customer Service team are available from 9:00 to 17:00, Monday to Friday. Alternatively, you can use the Contact Us feature at the top of the page.

What We Offer	Who We Are	Need Help ?	My Exam Centre
<ul style="list-style-type: none"> ▶ JC/LC Exam Papers ▶ LCALQP Exam Papers ▶ Corrections ▶ Exam Stationery 	<ul style="list-style-type: none"> ▶ Company Profile ▶ People ▶ Company Charter ▶ Guide To Services 	<ul style="list-style-type: none"> ▶ Live Support ▶ FAQ ▶ Documents & Resources ▶ Links 	<ul style="list-style-type: none"> ▶ Sample Papers ▶ SHOP ▶ Virtual Exam Secretary ▶ Order Tracking



Login Register

Home What We Offer Who We Are **Need Help** My Exam Centre Contact Us



Quality, Service and Experience.

Need Help?



- ▶ Live Support
- ▶ FAQ
- ▶ Documents & Resources
- ▶ Links

Frequently Asked Questions

General Papers Corrections Payment

What are your opening hours?
Our Customer Services Department is open from 9:00 to 17:00, Monday to Friday. Our Examiners Department is open from 9:30 to 7:00.

Where are you located?
We are conveniently located off the N4 / M50 near Liffey Valley Shopping Centre. Units 3 - 4 Fonthill Business Park, Fonthill Road, Dublin 22.

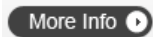
How do I get there?
Directions from M50

- Take exit for Liffey Valley Shopping Centre
- Continue onto Fonthill Road
- Do not take slip roads into Liffey Valley
- Continue straight along Fonthill Road
- Turn right at roundabout into Fonthill Business Park.
- Straight through roundabout and take second left
- Down to end and turn right
- Exam Centre is on your RIGHT.



The 'Need Help' Menu is designed to provide you with answers to Frequently Asked Questions or FAQs and other support options.

You can select each item from the dropdown or by clicking into 'Need Help' and selecting



4.4 – My Exam Centre



Login Register

Home What We Offer Who We Are Need Help **My Exam Centre** Contact Us

What can we do for you?

- Sample Papers
- Shop
- Virtual Exam Secretary
- Order Tracking

In 'My Exam Centre' you will find access points to Sample Papers, Order Forms via the Shop, our Virtual Exam Secretary and Order Tracking options.

These items are only available to registered users. You must Login to access these options.

DEB exams

Home What We Offer Who We Are Need Help **My Exam Centre** Contact Us

Quality, Service and Exp

Exam Secretaries

- Virtual Exam Secretary
- Sample Papers
- Order Exam Papers
- Order Corrections
- Exam Stationery
- Order Tracking
- Finding Us
- Contact Us
- Feedback

Teachers

Examiners

Login

If you have already created an online account with DEB Exams, please log in below.

Email:

Password:

Remember me

[Forgot password?](#)

Login

Not a member?

To view samples, or to order papers, correction & exam stationery, you must have an online account.

Register With DEB

DEB exams

Logout Register My Account

Welcome Ross O'Daly | 0 Items €0.00 | Check Out

Home What We Offer Who We Are Need Help **My Exam Centre** Contact Us

Quality, Service and Exp

Exam Secretaries

- Virtual Exam Secretary
- Sample Papers
- Order Exam Papers
- Order Corrections
- Exam Stationery
- Order Tracking
- Finding Us
- Contact Us
- Feedback

Teachers

Examiners

Sample Papers More Info

Shop More Info

Virtual Exam Secretary More Info

Order Tracking More Info

My Exam Centre

Welcome Ross,

Use your Exam Centre to request Samples, order Exam Papers, Corrections, Booklets & Exam Stationery, or to track your orders.

Once you are a registered user with DEB Exams you should Login.

You can select each item from the dropdown or by clicking into 'My Exam Centre' and selecting **More Info**

4.5 – Contact Us



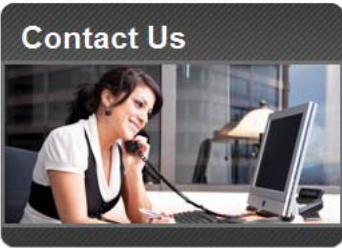
Login

Register

- Home
- What We Offer
- Who We Are
- Need Help
- My Exam Centre
- Contact Us**



Quality, Service and Experience.



Contact Us

Your Name

E-Mail Address

Your Telephone

School Name

Message

DEB Exams
ExamCentre
Units 3/4
Fonthill Business Park
Fonthill Road
Dublin 22
Tel. 01 616 6262
Fax. 01 616 6263
info@debexams.ie

The 'Contact Us' toolbar opens a page in which you may submit a query, send us a message or view our general contact information.

4.6 – Menus by Role

The screenshot shows the DEB Exams website interface. At the top left is the DEB Exams logo with the tagline "...resourcing schools". To the right are "Login" and "Register" buttons. Below this is a horizontal navigation menu with links: Home, What We Offer, Who We Are, Need Help, My Exam Centre, and Contact Us. A banner below the menu features five gold stars and the text "What can we do for you?".

Three main role-specific sections are displayed in a grid:

- Exam Secretaries (Purple):** Includes options for "Create/Manage Account", "Order Exam Papers", and "Check my Order(s)".
- Teachers (Green):** Includes options for "View Sample Papers", "Order Exam Papers", and "Check my Order(s)".
- Examiners (Blue):** Includes options for "Apply Online", "Order Scripts", and "Resources".

Below the grid, there is a "Welcome to DEB Exams, the new name for Dublin Examining Board" section. It contains two paragraphs of text describing the organization's history and commitment to quality. To the right of this text are two logos: "DEB online" (Resourcing School for over 70 years, www.debexams.ie) and "DEB supplies" (For ALL your school supplies, www.debexams.ie).

Blue arrows point from the role-specific sections to a callout box at the bottom of the page.

We have designed individual sections for Exam Secretaries, Teachers and Examiners. Each section has a menu of options relevant to the chosen role.

Simply click on the role most relevant to you and your menu of options will open.

4.6 – Menus by Role



Many of these options are locked for security reasons. They can be accessed by registering and being approved by DEB Exams.

Exam Secretaries

- Virtual Exam Secretary
- Sample Papers
- Order Exam Papers
- Order Corrections
- Exam Stationery
- Order Tracking
- Finding Us
- Contact Us
- Feedback

Create/Manage Account Create

Order Papers Order

Order Exam Stationery Order

Check My Orders Check

Exam Secretaries

We at DEB Exams are committed to assisting you as an Exam Secretary. Please select from the most popular options above, or alternatively select from our full range of options in the menu to the left.

DEB Exams have invested in our website to bring you our improved Virtual Exam Secretary functions. Virtual Exam Secretary allows you to amend school information, monitor approval of teachers, invite teachers to register online, monitor orders from teachers, message teachers, set order cut off dates, submit and track orders and provide feedback to DEB Exams.

If you would like more information on how the Virtual Exam Secretary operates and can benefit you in your role as Exam Secretary, please contact us via e-mail here or call 01-616 6262, Monday – Friday, 9am – 5pm.

Exam Secretary Menu Options

Teachers

- Sample Papers
- Order Exam Papers
- Order Corrections
- Order Exam Stationery
- Order Tracking
- Finding Us
- Contact Us
- Feedback

View Samples View

Order Papers Order

Order Exam Stationery Order

Check My Orders Check

Teachers

We at DEB Exams are committed to assisting you as a Teacher. Please select from the most popular options above, or alternatively select from our full range of options in the menu to the left.

Teacher Menu Options

In each Role Area you will find the four main options as large icons in the middle of the page.

A full menu of options is listed under the images on the left hand side of the page.

DEB exams ...resourcing schools

Login Register

Home What We Offer Who We Are Need Help My Exam Centre Contact Us

Quality, Service and Experience.

Examiners

- Apply Online Apply
- Resources View
- Order Scripts Order
- Finding Us Locate Map

Exam Secretaries

Teachers

Examiners

We at DEB Exams are committed to assisting you as an Examiner. Please select from the most popular options above, or alternatively select from our full range of options in the menu to the left.

Examiner Menu Options

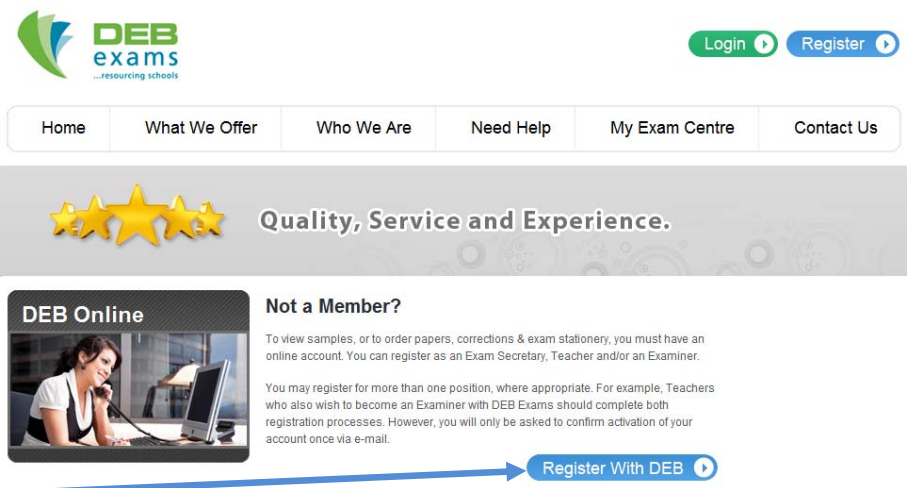
5.0 – Registering as an Exam Secretary



To Register with DEB Exams as an Exam Secretary click the 'Register' Button on the top of any page. This will bring you to the initial registration page.

Then Select 'Register with DEB'.

On the following page you will be asked to confirm which role you are registering for.



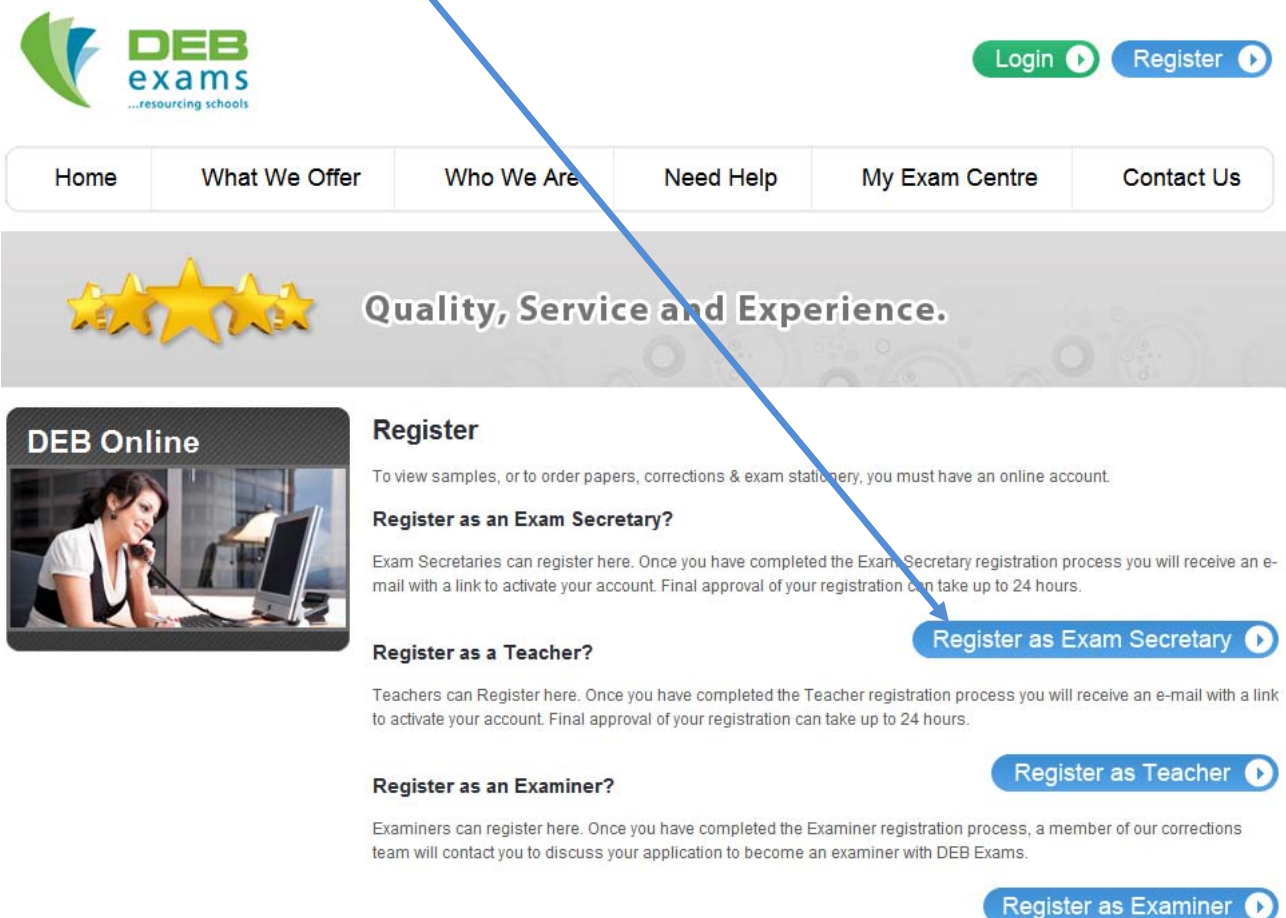
Login
 If you have already created an online account with DEB Exams, please log in below.

Email

Password

Remember me [Forgot password?](#)

[Login](#)



5.0 – Registering as an Exam Secretary



Secretary Registration

STEP 1



Personal Details

Title	Mr.
First name	Exam
Surname	Secretary
Position	Exam Secretary
Mobile Phone Number	0881234567
Home Phone Number	015555555
Address	Address Line 1
	Address Line 2
	Address Line 3
County / Postcode	Co. Dublin

◀ Previous Next ▶

The tabs at the top will indicate your progress through registration.

Simply fill in your details and click the 'Next' button.

Our system will recognise both National Role numbers and our own unique code for each school, which is printed on all correspondence with your school. Please call us if you are unsure of your school number. Once inputted, your school information will automatically appear.



Secretary Registration

STEP 2



School Details

School Roll/ID number	1999
<input type="button" value="Update School Details"/>	
Test School	
Roselawns	
Lucan	
DW	
1 41414141	

Taught Subjects

What subject(s) do you currently teach? (State programme, subject(s) and level(s) as appropriate.)

Subject 1	Junior Certificate - Maths - Ordinary
Subject 2	Leaving Certificate - Geography - Ordinary
Subject 3	Leaving Certificate - Maths - Higher

◀ Previous Next ▶

Confirm the subjects you teach.

You will receive subject specific e-mails notifying you of Sample Paper releases and other issues relating to your chosen subjects.

5.0 – Registering as an Exam Secretary



Secretary Registration

STEP 3



Login Details

Email

Create Password

Confirm Password

- I agree to the DEB Exams Terms & Conditions.
- I would like to receive informational emails from the DEB Exams.
- I would like to receive SMS message notifications from the DEB Exams.
- From time to time DEB may e-mail information from our School Supplies business, DEB Supplies.
Uncheck if you do not wish to receive e-mail from DEB Supplies.

[Create Account](#)

You will be asked to input a valid e-mail address. Then input a personal password (minimum of 6 characters, numbers and/or letters).

You must tick the box to agree to DEB Exams Terms & Conditions, a copy of which can be accessed from the bottom of every page of the website. Click 'Create Account' to finalise.



Secretary Registration

STEP 4



Registration Complete

Thank you for registering with DEB Exams. Your account has been created, but before you can login you must first verify your email address.

A message has been sent to the email address you specified. Please check your email inbox and follow the instructions to verify your account.

Register as a Teacher?

Teachers can Register here. Final approval of your registration can take up to 24 hours.

Register as an Examiner?

Examiners can register here. Once you have completed the Examiner registration process, a member of our corrections team will contact you to discuss your application to become an examiner with DEB Exams.

[Continue](#)

[Register as Teacher](#)

[Register as Examiner](#)

On the last screen you will be prompted to check your e-mail for an activation message which you must access to complete registration (see over).

You may register for more than one role where applicable.

5.0 – Registering as an Exam Secretary

DEB Exams Registration Confirmation

Dear Exam Secretary

Thank you for registering with DEB Exams.

Before you are able to log in, you have to activate your account by accessing to the following link:

<http://test.softwaredesign.ie/deb/accounts/activate-account.aspx?id=fbf911fa-e102-43c9-980b-f7172147203b>

Do not forget your User Name and Password:

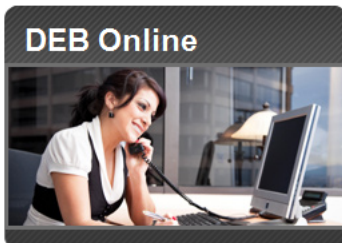
User Name: myemail@user.ie

Password: 123456

Please keep this email for future reference!

Your Registration Confirmation e-mail contains a link to activate your account. This is a personal mail and contains your Login information. Please keep this mail safe.

Clicking the link in this e-mail will bring you to a screen and confirm activation of your account.



Activate Account

Thank you myemail@user.ie

Your account has been successfully activated.

Login

From here you can Login using your details.

Login

If you have already created an online account with DEB Exams, please log in below.

Email

Password

Remember me

[Forgot password?](#)

Login

6.0 – Logging In



Login


Register

- Home
- What We Offer
- Who We Are
- Need Help
- My Exam Centre
- Contact Us



Quality, Service and Experience.

Exam Secretaries



- ▶ Virtual Exam Secretary
- ▶ Sample Papers
- ▶ Order Exam Papers
- ▶ Order Corrections
- ▶ Exam Stationery
- ▶ Order Tracking
- ▶ Finding Us
- ▶ Contact Us
- ▶ Feedback

Teachers

Examiners

Login

If you have already created an online account with DEB Exams, please log in below.

Email

Password

Remember me

[Forgot password?](#)

Login

Not a member?

To view samples, or to order papers, correction & exam stationery, you must have an online account.

Register With DEB

Once you have successfully registered and been approved by DEB Exams you simply enter your e-mail address and password at the Login page and click

You will know you are logged in as your name will appear at the top of the page with an option to

Login

Logout



Logout Register My Account

Welcome Exam Secretary | 0 Items €0.00 | Check Out

- Home
- What We Offer
- Who We Are
- Need Help
- My Exam Centre
- Contact Us




Quality, Service and Experience.

Exam Secretaries




- ▶ Virtual Exam Secretary
- ▶ Sample Papers
- ▶ Order Exam Papers
- ▶ Order Corrections
- ▶ Exam Stationery
- ▶ Order Tracking
- ▶ Finding Us
- ▶ Contact Us
- ▶ Feedback

 **Create/Manage Account**


Create

 **Order Papers**

Order

 **Order Exam Stationery**

Order

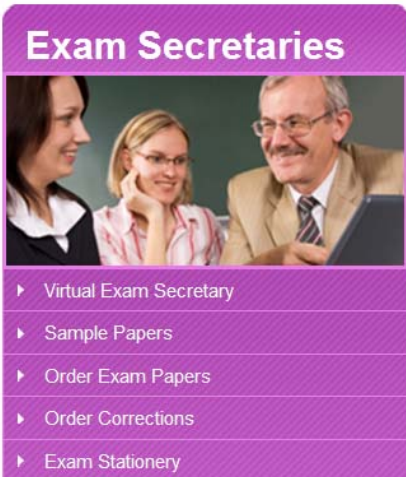
 **Check My Orders**

Check

Exam Secretaries

We at DEB Exams are committed to assisting you as an Exam Secretary. Please select from the most popular options above, or alternatively select from our full range of options in the menu to the left.

7.0 – Resetting your Password



Exam Secretaries

- ▶ Virtual Exam Secretary
- ▶ Sample Papers
- ▶ Order Exam Papers
- ▶ Order Corrections
- ▶ Exam Stationery

Login

If you have already created an online account with DEB Exams, please log in below.

Email

Password

Remember me

[Forgot password?](#)

Login ▶

Not a member?

To view samples, or to order papers, correction & exam stationery, you must have an online account.

Register With DEB ▶

[Forgot password?](#)

Login ▶

If you were previously registered but cannot remember your password simply click the 'Forgot Password' link on the Login page.

You will be asked to input your e-mail address and click 'Send'.



DEB Online

Forgot Password

Please enter your email address and click send. A new password will be sent to your email address.

Email

Send ▶



DEB Online

Forgot Password

Your Password has been successfully reset!

Please check your email account for your new password!

Continue ▶

Next you will see a confirmation that your new password has been e-mailed to you.

7.0 – Resetting your Password

From: no-reply@debexams.ie [<mailto:no-reply@debexams.ie>]

Sent: 11 November 2010 14:21

To: Teacher Teacher

Subject: DEB Exams Password Reset

Dear myemail@user.ie

Your DEB Exams password has been reset.

You User Name and Password are as follows:

User Name: myemail@user.ie

Password: {#S(+NQ{Vqp;-s

You can change this password here to [change password](#)

Please keep this email for future reference!

Kind Regards,
DEB Exams.

DEB Exams | ExamCentre | Units 3/4 | Fonthill Business Park | Fonthill Road | Dublin 22
Tel. (01) 616 6262 | Fax. (01) 616 6263 | info@debexams.ie

You will receive an e-mail similar to the text above.

Copy the new password and click the 'Change Password' link.

When you Login using the new password you will be asked to input the password again and be able to create a new personal password.



Forgot Password

Please fill out the form below to change your password.

Old Password	<input type="password"/>
New Password	<input type="password"/>
Confirm Password	<input type="password"/>

[Change](#)

8.0 – Exam Secretary Dashboard



Logout

Register

My Account

Welcome Exam Secretary | 0 Items €0.00 | Check Out

Home

What We Offer

Who We Are

Need Help

My Exam Centre

Contact Us

Home » Secretary » Dashboard

My Home

- ▶ Dashboard
- ▶ My Orders
- ▶ My Invoices
- ▶ Schools
- ▶ Teachers
- ▶ Support
- ▶ Change Password
- ▶ Sample Papers
- ▶ Marking Schemes
- ▶ Feedback

My DEB - Exam Secretary

⚠ This is a test announcement 123

- [Teachers](#)
- [Activate Teachers](#)

Account Details

Account Name	Balance	
Exam Secretary	N/A	View Transactions
Test School	€0.00	View Transactions

Recent Web Orders

Date	Ordered By	Status	Total
No records			

[View All](#)

Personal Details Edit

[Exam Secretary](#)
 Address Line 1
 Address Line 2
 Address Line 3
 Co. Dublin

School Details Edit

[Test School](#)
 Roselawns
 Lucan
 Co. Dublin
 DW

Debbie ID: 1999
 Order Dead Line: N/A

Subjects Edit

- JC Maths Ordinary
- LC Geography Ordinary
- LC Maths Higher

More Information

- [Change Password](#)
- [Orders](#)

My Home

- ▶ Dashboard
- ▶ My Orders
- ▶ My Invoices
- ▶ Schools
- ▶ Teachers
- ▶ Support
- ▶ Change Password
- ▶ Sample Papers
- ▶ Marking Schemes
- ▶ Feedback

All Exam Secretaries registered on www.debexams.ie will have a personal profile area where they can access everything that is relevant to their role.

Once Logged in click 'My Account' at the top of any page and you will see this area.

You can 'EDIT' your personal details in the boxes on the right.

You can access the main items via the menu under 'My Home' on the left of the page.

9.0 – Viewing Sample Papers

The screenshot shows the DEB Exams website interface. At the top left is the DEB Exams logo with the tagline "...resourcing schools". To the right are buttons for "Logout", "Register", and "My Account". Below these is a user greeting: "Welcome Teacher Teacher | 0 Items €0.00 | Check Out". A navigation bar contains links for "Home", "What We Offer", "Who We Are", "Need Help", "My Exam Centre", and "Contact Us". A dropdown menu under "My Exam Centre" lists "Sample Papers", "Shop", "Virtual Exam Secretary", and "Order Tracking". Below the navigation is a banner with four gold stars and the text "What can we do for you?". Three main user role sections are displayed: "Exam Secretaries" (purple), "Teachers" (green), and "Examiners" (blue). Each section has a list of actions: "Exam Secretaries" includes "Create/Manage Account", "Order Exam Papers", and "Check my Order(s)"; "Teachers" includes "View Sample Papers", "Order Exam Papers", and "Check my Order(s)"; "Examiners" includes "Apply Online", "Order Scripts", and "Resources". Blue arrows point from the "View Sample Papers" link in the Teachers menu and the "Sample Papers" link in the My Exam Centre dropdown to a text box at the bottom of the page.

To view Sample Papers you must be registered and approved by DEB Exams. We have strict approval procedures in order to protect the integrity of the papers.

Once logged in you can access the Sample Papers via the My Account button, My Exam Centre menu, in the Teachers Menu and in the Exam Secretaries area.

9.0 – Viewing Sample Papers



Logout Register My Account
 Welcome Exam Secretary | 0 Items €0.00 | Check Out

Home What We Offer Who We Are Need Help **My Exam Centre** Contact Us

Home » Secretary » Sample Papers

- My Home**
- ▶ Dashboard
- ▶ My Orders
- ▶ My Invoices
- ▶ Schools
- ▶ Teachers
- ▶ Support
- ▶ Change Password
- ▶ **Sample Papers**
- ▶ Marking Schemes
- ▶ Feedback

Sample Papers

Select Subject

2011 JC Maths - F	2011 JC Home Economics - O	2011 JC English - H1	2011 JC Technical Graphics - H (Section B)
2011 LC Maths - F1	2011 JC Art - O	2011 JC English - H2	2011 JC Materials Technology - Metal - H

▶ **Sample Papers**

Once in the Sample Papers area, you will see icons for each paper within the subject areas you indicated you teach during the registration process.

If you move the mouse over the icons they will enlarge so you can see the cover page of each paper.

Form here you may open the paper and review.

There is no print option with Sample Papers.

2011 JC English - H2

2011 LC English - H1

2011 LC English - H2

2011 JC Materials Technology - Wood - H (Section B)

PRE-LEAVING CERTIFICATE EXAMINATION, 2010
English – Higher Level – Paper 1
 Total Marks: 200
 Time: 2 Hours, 50 Minutes

- This paper is divided into two sections, Section I (COMPREHENDING) and Section II (COMPOSING)
- The paper contains three tests on the general theme of **COMPETING**
- Candidates should familiarise themselves with each of the texts before beginning their answers.
- Both sections of this paper (COMPREHENDING and COMPOSING) must be attempted.
- Each section carries 100 marks.

SECTION I – COMPREHENDING

- Two Questions, A and B, follow each test.
- Candidates must answer a Question A on one text and a Question B on a different text. Candidates must answer only one Question A and only one Question B.
- N.B.** Candidates may NOT answer a Question A and a Question B on the same text.

SECTION II – COMPOSING

- Candidates must write on **one** of the compositions 1 – 7.

Page 1 of 8

10.0 – Ordering



Logout Register My Account
Welcome Teacher Teacher | 0 Items €0.00 | Check Out

- Home
- What We Offer
- Who We Are
- Need Help
- My Exam Centre
- Contact Us



What can we do for you?

- Sample Papers
- Shop
- Virtual Exam Secretary
- Order Tracking
- Exam Papers
- Corrections
- Booklets
- Exam Stationery

Exam Secretaries

- Create/Manage Account
- Order Exam Papers
- Check my Order(s)

Teachers

- View Sample Papers
- Order Exam Papers
- Check my Order(s)

Examiners

- Apply Online
- Order Scripts
- Resources

Once logged in you can order from DEB Exams via the My Account button, My Exam Centre menu or from the Teachers and Exam Secretaries menus.



Logout Register My Account
Welcome Exam Secretary | 0 Items €0.00 | Check Out

- Home
- What We Offer
- Who We Are
- Need Help
- My Exam Centre
- Contact Us

Home » Secretary » Dashboard

- My Home**
- Dashboard
 - My Orders
 - My Invoices
 - Schools
 - Teachers
 - Support
 - Change Password
 - Sample Papers
 - Marking Schemes
 - Feedback

My DEB - Exam Secretary

This is a test announcement 123

- Teachers
- Activate Teachers

Account Details

Account Name	Balance
Exam Secretary	N/A
Test School	€0.00

Recent Web Orders

Date	Order ID	By	Status	Total
No records				

View All

Personal Details Edit

Exam Secretary
Address Line 1
Address Line 2
Address Line 3
City/Dublin

School Details Edit

Test School
Roselawns
Lucan
Co. Dublin
DW

Debbie ID
Order Dead Line 1999
N/A

Subjects Edit

- JC Maths Ordinary
- LC Geography Ordinary
- LC Maths Higher

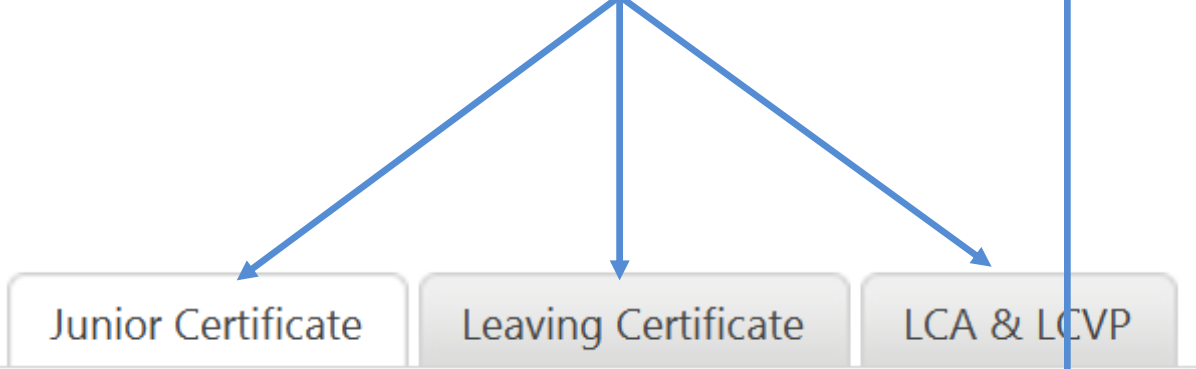
More Information

- Change Password
- Orders

In your personal profile area you will also be able to order, view a list of your recent orders along with all your other personal details, access Sample Papers and provide feedback to DEB Exams.

10.1 – Selecting an Order Form

When you access our Order Form you will see three tabs at the top of the page; Junior Certificate, Leaving Certificate and LCA & LCVP. Complete each in turn by filling in your required paper quantities in the appropriate boxes.



Exam Secretaries

- ▶ Virtual Exam Secretary
- ▶ Sample Papers
- ▶ Order Exam Papers
- ▶ Order Corrections
- ▶ Exam Stationery
- ▶ Order Tracking
- ▶ Finding Us
- ▶ Contact Us
- ▶ Feedback

Teachers ▶

Examiners ▶


































Order Exam Papers

Junior Certificate Leaving Certificate LCA & LCVP

Extra copies and Marking Scheme are provided for teachers. Double paper subjects are charged as two single papers. All prices are inclusive of VAT.

JUNIOR CERTIFICATE PAPERS			
Subject	Amount		Price per Item
GAEILGE - Bonn.	<input type="text" value="0"/>		€1.15
GAEILGE - Gnáth.	<input type="text" value="0"/>		€1.15
GAEILGE - Ard.	P.1 <input type="text" value="0"/>	P.2 <input type="text" value="0"/>	€1.15
ENGLISH - Foundation	<input type="text" value="0"/>		€1.15
ENGLISH - Ordinary	<input type="text" value="0"/>		€1.15
ENGLISH - Higher	P.1 <input type="text" value="0"/>	P.2 <input type="text" value="0"/>	€1.15
MATHS - Foundation	<input type="text" value="0"/>		€1.15
MATHS - Ordinary	P.1 <input type="text" value="0"/>	P.2 <input type="text" value="0"/>	€1.15
MATHS - Higher	P.1 <input type="text" value="0"/>	P.2 <input type="text" value="0"/>	€1.15
BUSINESS STUDIES - Ordinary	<input type="text" value="0"/>		€1.15
BUSINESS STUDIES - Higher	P.1 <input type="text" value="0"/>	P.2 <input type="text" value="0"/>	€1.15
	Ordinary	Higher	
GEOGRAPHY	<input type="text" value="0"/>	<input type="text" value="0"/>	€1.15
GEOGRAPHY OS MAP	<input type="text" value="0"/>		€1.00
HISTORY	<input type="text" value="0"/>	<input type="text" value="0"/>	€1.15
C.S.P. EDUCATION	<input type="text" value="0"/>		€1.15
FRENCH	<input type="text" value="0"/>	<input type="text" value="0"/>	€1.15
GERMAN	<input type="text" value="0"/>	<input type="text" value="0"/>	€1.15

10.2 – Filling in the Order Form

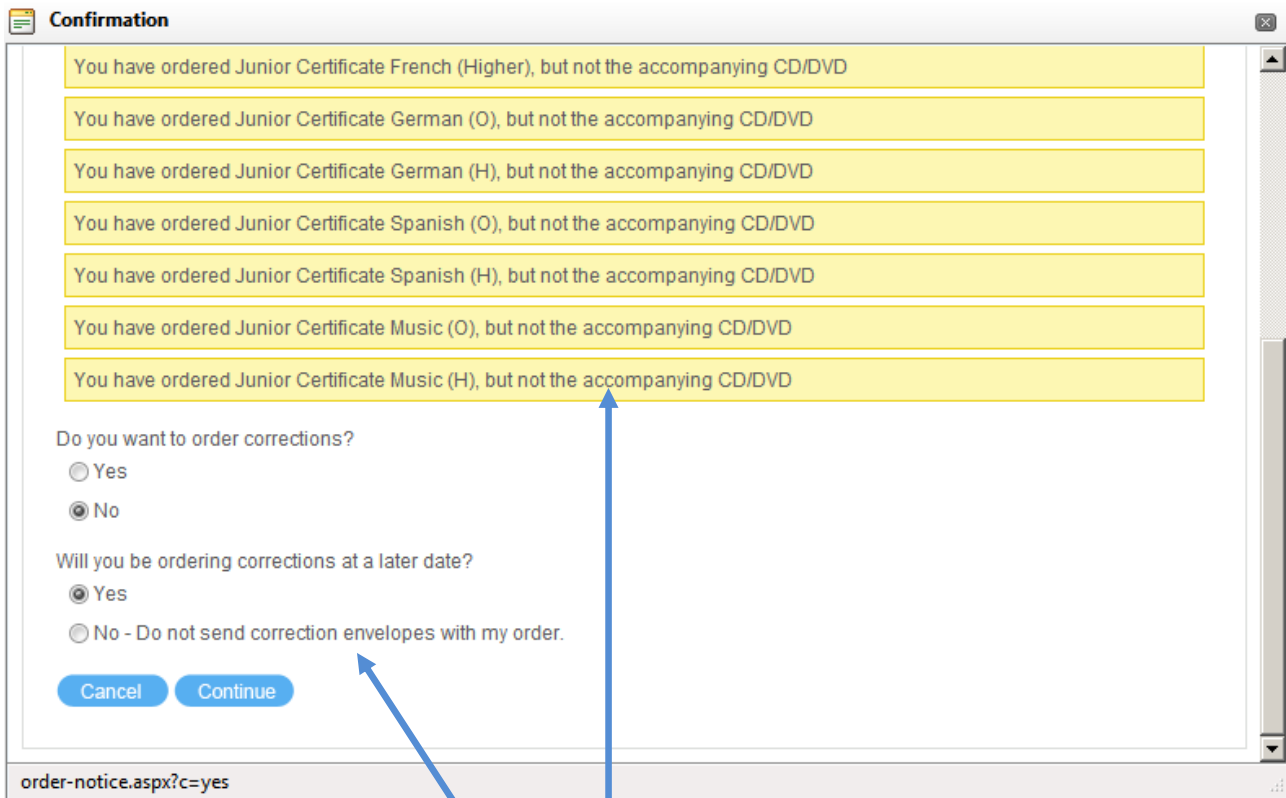
JUNIOR CERTIFICATE PAPERS			
Subject	Amount		Price per Item
GAEILGE - Bonn.	<input type="text" value="25"/>		€1.15
GAEILGE - Gnáth.  	<input type="text" value="25"/>		€1.15
GAEILGE - Ard.	P.1 <input type="text" value="25"/>	P.2 <input type="text" value="25"/>	€1.15
ENGLISH - Foundation	<input type="text" value="25"/>		€1.15
ENGLISH - Ordinary 	<input type="text" value="25"/>		€1.15
ENGLISH - Higher  	P.1 <input type="text" value="25"/>	P.2 <input type="text" value="25"/>	€1.15
MATHS - Foundation 	<input type="text" value="25"/>		€1.15
MATHS - Ordinary  	P.1 <input type="text" value="25"/>	P.2 <input type="text" value="25"/>	€1.15
MATHS - Higher  	P.1 <input type="text" value="25"/>	P.2 <input type="text" value="25"/>	€1.15
BUSINESS STUDIES - Ordinary	<input type="text" value="25"/>		€1.15
BUSINESS STUDIES - Higher	P.1 <input type="text" value="25"/>	P.2 <input type="text" value="25"/>	€1.15
	Ordinary	Higher	
GEOGRAPHY  	<input type="text" value="25"/>	<input type="text" value="25"/>	€1.15
GEOGRAPHY OS MAP	<input type="text" value="25"/>		€1.00
HISTORY  	<input type="text" value="25"/>	<input type="text" value="25"/>	€1.15
C.S.P. EDUCATION	<input type="text" value="25"/>		€1.15
FRENCH	<input type="text" value="25"/>	<input type="text" value="25"/>	€1.15
GERMAN  	<input type="text" value="25"/>	<input type="text" value="25"/>	€1.15
NEW SPANISH  	<input type="text" value="25"/>	<input type="text" value="25"/>	€1.15
SCIENCE  	<input type="text" value="25"/>	<input type="text" value="25"/>	€1.15
HOME ECONOMICS   	<input type="text" value="25"/>	<input type="text" value="25"/>	€1.15
MUSIC	<input type="text" value="25"/>	<input type="text" value="25"/>	€1.15
RELIGIOUS EDUCATION	<input type="text" value="25"/>	<input type="text" value="25"/>	€1.15
ART  	<input type="text" value="25"/>	<input type="text" value="25"/>	€1.15
TECHNICAL GRAPHICS    	<input type="text" value="25"/>	<input type="text" value="25"/>	€1.15
MATERIALS TECHNOLOGY: Woodwork  	<input type="text" value="25"/>	<input type="text" value="25"/>	€1.15
MATERIALS TECHNOLOGY: Metalwork  	<input type="text" value="25"/>	<input type="text" value="25"/>	€1.15
TECHNOLOGY	<input type="text" value="25"/>	<input type="text" value="25"/>	€1.15
JUNIOR CERTIFICATE EXAM CDs			
Subject	Amount		Price per Item
GAEILGE - Bonn.	<input type="text" value="0"/>		€12.00
GAEILGE - Gnáth. & Ard.	<input type="text" value="0"/>		€12.00
FRENCH	<input type="text" value="0"/>		€12.00
GERMAN	<input type="text" value="0"/>		€12.00
NEW SPANISH	<input type="text" value="0"/>		€12.00
MUSIC	<input type="text" value="0"/>		€12.00

Once you have filled in all your required paper quantities, remembering to include any required Maps or CDs / DVDs, click the 'Add to Basket' button at the bottom of the page.

Automatically add corrections for papers ordered

Add to Basket 

10.2 – Filling in the Order Form



Confirmation

You have ordered Junior Certificate French (Higher), but not the accompanying CD/DVD

You have ordered Junior Certificate German (O), but not the accompanying CD/DVD

You have ordered Junior Certificate German (H), but not the accompanying CD/DVD

You have ordered Junior Certificate Spanish (O), but not the accompanying CD/DVD

You have ordered Junior Certificate Spanish (H), but not the accompanying CD/DVD

You have ordered Junior Certificate Music (O), but not the accompanying CD/DVD

You have ordered Junior Certificate Music (H), but not the accompanying CD/DVD

Do you want to order corrections?

Yes

No

Will you be ordering corrections at a later date?

Yes

No - Do not send correction envelopes with my order.

order-notice.aspx?c=yes

In the event that you do not include Maps or CDs / DVDs with certain papers, you will see a warning message appear asking you to confirm these are not required or return to the form to amend as appropriate.

You will also be asked if you require corrections service. While you do not need to order corrections at this time, we will ask if it is your intention to use DEB Exams for corrections in order to prepare envelopes for you to send you corrections in.

10.2 – Filling in the Order Form

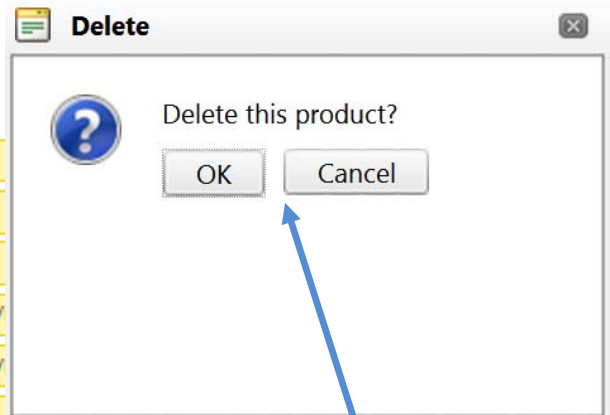
Basket

Please review your order below before proceeding to checkout.
Total amount for this order is 1,318.75 euro.

- You have ordered 50 Junior Certificate Geography Papers and 25 OS Maps
- You have ordered Junior Certificate Gaeilge - Bonn, but not the accompanying CD/DVD
- You have ordered Junior Certificate Gaeilge - Gnáth, but not the accompanying CD/DVD
- You have ordered Junior Certificate Gaeilge - Ard (Paper 1), but not the accompanying CD/DVD
- You have ordered Junior Certificate Gaeilge - Ard (Paper 2), but not the accompanying CD/DVD
- You have ordered Junior Certificate French (Ord), but not the accompanying CD/DVD
- You have ordered Junior Certificate French (Higher), but not the accompanying CD/DVD
- You have ordered Junior Certificate German (O), but not the accompanying CD/DVD
- You have ordered Junior Certificate German (H), but not the accompanying CD/DVD
- You have ordered Junior Certificate Spanish (O), but not the accompanying CD/DVD
- You have ordered Junior Certificate Spanish (H), but not the accompanying CD/DVD
- You have ordered Junior Certificate Music (O), but not the accompanying CD/DVD
- You have ordered Junior Certificate Music (H), but not the accompanying CD/DVD

Papers

Examination	Description	Quantity	Price	Total		
Junior Certificate	Gaeilge - Bonn	25	€1.15	€28.75		
Junior Certificate	Gaeilge - Gnáth	25	€1.15	€28.75		
Junior Certificate	Gaeilge - Ard (Paper 1)	25	€1.15	€28.75		
Junior Certificate	Gaeilge - Ard (Paper 2)	25	€1.15	€28.75		
Junior Certificate	English - Found.	25	€1.15	€28.75		
Junior Certificate	English - Ord.	25	€1.15	€28.75		
Junior Certificate	English - Higher (Paper 1)	25	€1.15	€28.75		
Junior Certificate	English - Higher (Paper 2)	25	€1.15	€28.75		



In the 'Basket' you will see a full summary of your order with the option to Edit or Delete if necessary using the buttons to the right of the Total Column.

Papers						
Examination	Description	Quantity	Price	Total		
Junior Certificate	Gaeilge - Bonn	25	€1.15	€28.75		
New Quantity:		<input type="text" value="25"/>				
<input type="button" value="Update"/>		<input type="button" value="Cancel"/>				
Junior Certificate	Gaeilge - Gnáth	25	€1.15	€28.75		
Junior Certificate	Gaeilge - Ard (Paper 1)	25	€1.15	€28.75		
Junior Certificate	Gaeilge - Ard (Paper 2)	25	€1.15	€28.75		

10.3 – Finalising a School Order

Order More 

Clear Basket 

Checkout 

The 'Order More' button at the bottom of the Basket page allows you to return to add Leaving Certificate or LCA & LCVP once you have processed your Junior Certificate or vice-versa.

Once you have selected all papers in all levels required you proceed to the 'Checkout'.

Checkout

Please be advised that DEB will review your order to ensure that you are authorised to order mock exams and that you meet the minimum order requirements. Should there be any irregularity in your order you will be contacted within two business days via email or phone. Please ensure that an accurate email and phone number is provided.

Type of Order

What type of order is it?

- School
 Personal

 Previous

Next 


At the Checkout you will be asked a number of questions.

Firstly you must indicate if this is a school order, for payment by the school, or a personal order. School orders will be sent to your Exam Secretary for approval and submission to DEB Exams.

In the case of a school order you will be asked for the Exam Date and to add in any additional information or instructions you may have.

Checkout

Exam Date/Additional Info


Exam Date 

Comments / Additional Information (Max 150 characters)

PLEASE PACK ALL CDs SEPERATELY.

PLEASE SEND CORRECTION ENVELOPES WITH THIS ORDER

 Previous

Next 

10.3 – Finalising a School Order

Checkout

Please check your order details below, then click the **PLACE ORDER** button at the bottom of the page to complete.

Order Summary

Delivery Method To be confirmed by exam secretary

Examination Date 14 Feb 2011

Additional Comments
PLEASE PACK ALL CDs SEPERATELY. PLEASE SEND CORRECTION
ENVELOPES WITH THIS ORDER

Payment Details Payment by: Not Applicable

Payment Amount: €1,318.75

I agree to the DEB Exams [Terms & Conditions](#)

◀ Previous

Place Order ▶

You will see a summary of your details, order total and a tick box to agree to DEB Exams Terms & Conditions.

Once you click 'Place Order' a message will appear confirming your order has been forwarded to your Exam Secretary for approval. From here you can also print a summary of your order.

Thank you

Your order has been submitted and needs to be approved by an exam secretary.

Details and confirmation of your order have been sent to your email address.

[Print a summary of your order](#)