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LC ART ORDER FORM, 2022

ExamCentre,
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Tel: (01) 616 62 62
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Office Use Only

| | | |
|--------------------|------------|----------------|
| School No. | School No. | Request No. |
| Received | DD - MM | Method Rec'd |
| Dispatch Requested | DD - MM | Method Reqst'd |
| Payment | Amount . | Method Post |
| Taken by | Name | |

| | |
|---------------------|---|
| Name: | |
| Position: | <input type="checkbox"/> Principal <input type="checkbox"/> Exam. Sec. <input type="checkbox"/> Teacher <input checked="" type="checkbox"/> |
| School: | |
| Address: | |
| Email: | |
| Personal Phone No.: | <small>Only to contact if queries arise</small> |

| | |
|---|--|
| Start date of examinations: | / / |
| Have you faxed this order? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Is this order for collection? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Are you including payment? | <input type="checkbox"/> Yes <input type="checkbox"/> No € . |
| If NO, whom to be invoiced? | <input type="checkbox"/> Individual Teacher <input checked="" type="checkbox"/> School |
| Do you require corrections? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Class Corrections Envelopes will only be included if YES is ticked. | |
| If YES, who is paying for corrections? | <input type="checkbox"/> Individual Teacher(s) <input checked="" type="checkbox"/> School |

Pre-Leaving Certificate Art Examination Papers, 2022

ALSO AVAILABLE - Pre- JC and LCA Art Examination Papers - on separate Order Forms.

FREE Postage for Online Orders

| QUESTION PAPERS | | |
|--|------------------|--------|
| Subject | Number of Papers | |
| | Ordinary | Higher |
| Art: History & Appreciation* | | |
| Art: Coursework Brief (Imag. Comp., Craftwork, Design) | | |
| Art: Coursework Workbook | | |
| TOTAL PAPERS | | |

| CORRECTIONS | | |
|--------------------------------|-----------------------|--------|
| Subject | Number of Corrections | |
| | Ordinary | Higher |
| Art: History & Appreciation | | |
| Art: Imaginative Composition** | | |
| Art: Craftwork** | | |
| Art: Design** | | |
| TOTAL CORRECTIONS | | |

Important information

**Closing date for corrections required by schools before Christmas is Friday, 10th December 2021. Corrections received after this date will be returned in the first academic week in 2022.

*Art History & Appreciation exam papers will be dispatched from Monday 6th December.

Extra Copies and Marking Schemes are provided for Teachers. Correction Prices do not include the price of Exam Papers.

| | |
|-----------------------------------|---|
| Papers / Workbooks @ €2.50 each | € |
| Postage & Packing (Papers) | € |
| Corrections @ €11.00 each | € |
| Postage & Packing (Corrections) | € |
| Total for Leaving Certificate Art | € |

All prices are inclusive of VAT. VAT Reg. No. 6336814V.

Payment

- Payment for examination papers, corrections, postage and packing should accompany your order form.
- Write your name and school on the back of all cheques, postal orders or bank drafts.
- When including payment with corrections, attach your payment to the front of the Class Correction Envelope. Do **not** place this payment within the envelope.
- Please note LC Art Coursework Brief (Imaginative Composition, Craftwork and Design) scripts are charged for as individual corrections.
- All corrections are grouped weekly and postage is charged accordingly.

Postage and Packing

All paper orders and corrected scripts are dispatched to schools by **courier only** unless collection is requested. This allows all parcels to be tracked online. Prices for this service are as follows:

| Papers | | | Corrections | | |
|-----------|--------|--------|-------------|-------------|--------|
| 0 - 50 | Papers | €7.50 | 0 - 50 | Corrections | €10.00 |
| 51 - 100 | Papers | €9.00 | 51 - 100 | Corrections | €15.00 |
| 101 - 200 | Papers | €10.00 | 101 - 200 | Corrections | €20.00 |
| 201 - 400 | Papers | €14.00 | 201 - 400 | Corrections | €25.00 |

No Postage and Packaging charge will be applicable to examination papers (including papers, CDs and OS maps) and stationery ordered through our website. This exemption can be extended to cover the return Postage and Packaging charge of corrections for examination papers ordered online and which full payment for both papers and corrections is received within 10 days of ordering.